



CONTACT NAME: \_\_\_\_\_

ORGANIZATION NAME: *(as it will appear in program)*

\_\_\_\_\_

CIRCLE ONE:            *Business*                      *Government Agency*                      *Non-Profit Organization*

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

DAYTIME PHONE: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ EMAIL: \_\_\_\_\_

**EXHIBITOR REGISTRATION:** *Cost includes (1) 6' table, (2) chairs, and name listing on the following: names listed in FNP 4-page pull-out program, volunteer t-shirts, and thank you ad. The event is RAIN or SHINE. There will be NO REFUNDS on tables due to inclement weather. Exhibitor participation is NOT tax-deductible.*

- o \$50 - Early-Bird Registration for organizations UNDER \$200K budget - *Must be postmarked on or before August 15, 2017*
- o \$100 - Early-Bird Registration for organizations OVER \$200K budget - *Must be postmarked on or before August 15, 2017.*
- o \$100 - Late-Registration for organizations UNDER \$200K budget - *Must be postmarked or received before September 1, 2017 for inclusion in promotional material.*
- o \$200 - Late-Registration for organizations OVER \$200K budget - *Must be postmarked or received before September 1, 2017 for inclusion in promotional materials.*

If you would like to support AACF's Community Health Fair and keep it FREE for families in the community, please select from the sponsorship levels below. Your sponsorship is a gift to AACF in support of the 2017 Community Health Fair and Annual Fund supporting ongoing health education and citizenship programs. Your gift is tax-deductible to the extent allowed by law. You will receive an official acknowledgement of your gift from AACF.

**SPONSORSHIP LEVELS:**

**Platinum      \$10,000 and up**

Year round event sponsor - Large logo on all printed materials for Health Fair (includes fliers, posters and banners) - Large logo in FNP 4-page tabloid pull-out section, 30,000+ distribution - Large logo on back of volunteer t-shirts - Media/Social Media coverage and Website listing - Large logo in post-event FNP "thank you" ad to all sponsors.

**Gold      \$3,000 - \$9,999**

Large logo on all printed materials for Health Fair (includes fliers, posters and banners) - Large logo in FNP 4-page tabloid pull-out section, 30,000+ distribution - Large logo on back of volunteer t-shirts - Media/Social Media coverage and Website listing - Large logo in post-event FNP "thank you" ad to all sponsors.

**Silver \$1,000 - \$2,999**

Small logo on all printed materials for Health Fair (includes fliers, posters and banners) - Small logo in FNP 4-page tabloid pull-out section, 30,000+ distribution - Small logo on back of volunteer t-shirts - Media/Social Media coverage and Website listing - Small logo in post-event FNP "thank you" ad to all sponsors.

**Bronze \$500 - \$999**

Poster sized recognition on event day - Name listing in FNP 4-page tabloid pull-out section, 30,000+ distribution - Name on back of volunteer t-shirts - Listing in post-event FNP "thank you" ad to all sponsors.

**Partner Gifts under \$500**

Name listing in FNP 4-page tabloid pull-out section, 30,000+ distribution; Name on back of volunteer t-shirts; Listing in post-event FNP "thank you" ad to all sponsors

**\*\*Firm Deadline for Receipt of Payment is FRIDAY SEPTEMBER 1, 2017 in order to be included in promotional materials.\*\***

**PAYMENT INFORMATION:**

	AMOUNT
TABLE REGISTRATION TOTAL	\$
CONTRIBUTION TOTAL	\$
<b>TOTAL AMOUNT OF PAYMENT</b>	<b>\$</b>

**METHOD:**

- o CHECK (payable to 'Asian American Center of Frederick')
- o ONLINE using PAYPAL or a Credit Card at <http://aacfmd.org/frederick-community-health-fair/>

*The Asian American Center of Frederick (AACF), the Community Health Fair Committee, and the hosting facility shall not be responsible for any loss, damage, or injury that may occur to exhibitor's employees or property from any cause whatsoever, prior, during or subsequent to the period covered by the exhibit application. The exhibitor, in signing this Registration Form, expressly release the Community Health Fair Committee and/or the hosting facility form and agrees to indemnify same, against any and all claims for such loss, damages, or injury.*

*By submitting this application a program's representatives agree to follow the guidelines set forth in the Terms of Agreement Guidelines, and understand that failure to comply can lead to exclusion from the Community Health Fair.*

**AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_**

**\*\*DEADLINE FOR REGISTRATION & PAYMENTS DUE NO LATER THAN FRIDAY, SEPTEMBER 1, 2017 FOR INCLUSION IN PROMOTIONAL MATERIALS  
Registrations and payments received after Sept 1 will not be included in promotional materials.**

**Please Return This Form, Payment, and Any Applicable Permit to:**

Asian American Center of Frederick  
Tax ID# 86-114-0556  
1080 W. Patrick Street, Suite 16, Frederick, MD 21703  
www.aacfmd.org | [info@aacfmd.org](mailto:info@aacfmd.org) | (301) 694-3355



**2017 Community Health Fair**  
**Terms of Agreement**  
*Please, keep this original for your records.*

1. Registrations are approved on a first-come first-served basis. To guarantee a space for the event the participant is encouraged to register as early as possible. The Community Health Care Committee (hereafter referred to as "CHFC") will not hold space(s) for any exhibitor without paid registration. The CHFC reserves the right to limit the number of exhibitors and to refuse a registration at their discretion. In the event that a registration is refused, CHFC will notify the exhibitor and refund the registration within ten (10) business days.
2. The cost of registration: Early Bird for organizations under \$200K budget = \$50; Early Bird for organizations over \$200K budget = \$100; Late registration for organizations under \$200K budget = \$100; Late registrations for organizations over \$200K = \$200.
3. Exhibitors will be provided one (1) table (approximate 6 ft table) and two (2) chairs for October 28, 2017. Items needed for display of the exhibitor's information or work (such as easels, stands, etc...) are the responsibility of the exhibitor.
4. This event is rain or shine. No refunds due to inclement weather.
5. All exhibitors should check in at the CHF Co-Chair's station between 7:45AM and 8:30AM on Saturday, October 28, 2017. (No exhibitor may arrive at Frederick Fairgrounds prior to 7:45AM.) Set-up is from 07:45AM - 8:45AM; all exhibitors must be set up and ready for the public by 8:45AM.
6. Loading and unloading: You may park in the parking area closest to the building to unload and load your supplies. Any of your workers or volunteers who are not hauling supplies to be unloaded and loaded must park in the other designated parking areas.
7. No exhibitor may start breaking down booths/displays before 3:00PM! Tear down must be complete by 04:00PM. If additional time is needed, prior arrangements must be made with CHFC in advance.
8. The Asian American Center of Frederick does not provide insurance coverage for damage, loss or theft of any items brought to Frederick Fairgrounds or display and sale by the exhibitor. Damage to, breakage of, or loss of items due to fire, natural disaster, water damage or any unforeseen accident or incident is the sole responsibility and liability of the exhibitor.
9. CHFC may use photos of the event, which may include photos of the exhibitors, the exhibitor's display and work, for marketing or promotional purposes. These photos may not be otherwise used for monetary gain without the prior written consent of the exhibitor. Your signature on the registration form (above) indicates your permission to use any and all photos.
10. Upon receipt of the exhibitor's registration and payment, the fee is non-refundable.